Bere Ferrers Parish Council

At a meeting of the Finance & General Purposes committee held in the Council Chamber Bere Alston on Tuesday 20th March 2018.

 Present

 Cllr. H. Boot-Handford Chairman

 Cllr. R. Leithall Chairman of Council

 Cllr. P. Dennis Cllr. M. Page Bailey

 Cllr. B. Lamb Cllr. E.K. Wager

Cllr. R. Maycock

In Attendance.

Cllr. Hanson and Cllr. Pengelly.

**1649. To receive reports of vandalism.**

The Chairman welcomed PC Callender to the meeting.

Cllr. Lamb – everyone is aware of the recent damage to property even down to another bin set fire

 to over the weekend.

Cllr. Lamb has made contact with Inspector Sloman and met with Louise Dailey. He briefly mentioned all the problems we are having, she expressed her support to help deal with this, and her advice was to report any incidence of vandalism to the Police.

If it is car related he believes they can take certain action by giving a warning and from then on they can confiscate their car.

PC Callender reported that they had a task force out here for 3 weeks but only picked up one person with a small amount of drugs on them.

Discussions took place.

PC Callender reckons that spreading the word and asking people to report anything suspicious that they see is the best course of action.

Cllr. Lamb suggested a piece in the Bere Link. It was agreed that this also be put on Facebook and our web page encouraging the public to become proactive.

The Chairman thanked PC Callender for attending.

**1650. Notice of items for information at the discretion of the Chairman. No decisions can**

 **be made on these items.**

1) Cllr. Dennis – Reported on the Beregen meeting. Water checks for Legionnaires Disease are

 being started on the Parish Hall water supply.

 The Clerk to undertake a check on the office supply.

 The date of the AGM is 10th September at 7.30pm.

2) Cllr. Wager – noted that the brambles have been removed from the well at Tap Hill, could we

 please clear out the sink.

3) Cllr. Maycock – Noted that the gabion baskets near the silver mine car park at Weir Quay are

 starting to move again.

4) Cllr. Leithall – asked the Clerk where we are with the printing of the footpath guide. The clerk

has to contact the two printers and ask what IT access they have to receive the master to be able to give a costing.

**1651. Minutes of the meeting held on the 20th February and taken as read, to deal with**

 **matters arising.**

Matters Arising

Minute 1602 – The Clerk has delivered the letter re cars parked in disabled bay.

Minute 1603 – Notice Boards – Nathan Blamey has agreed to make 2 notice boards in wood but is

 questioning the suggested position of the Bere Alston one. Discussion took place

 as to where it should be sited, either where it is now or on the front of the Public

 Toilets.

Minute 1604 – Wayleaves and who owns land in front of garages. Cllr. Dennis offered to

 investigate with Land Registry on behalf of Council.

**1652. Accounts for payment.**

The Clerk circulated the accounts for payment by email to committee.

Cllr. Dennis proposed payment, seconded by Cllr. Lamb.

**1653. Financial Statements.**

The Clerk circulated the financial statements to committee by email.

Finance &General Purposes Cllr. Lamb proposed acceptance, seconded by Cllr. Dennis.

Toilets Cllr. Dennis proposed acceptance, seconded by Cllr. Boot-Handford.

**1654. To accept the reconciled bank statement.**

The question was asked how much do we charge for photo copying? The Clerk stated 5p per copy.

Cllr. Dennis proposed that from 1st April this be increased to 10p per copy, seconded by Cllr. Leithall.

**1655. Parish Hall Car Park and Lighting.**

 Cllr. Boot-Handford does not think the surface needs anything doing to it, discussions took place, all agreed.

Cllr. Lamb said that the bush needs cutting back by the entrance and an extra light placed on the Parish Hall with a time switch.

Cllr. Dennis – there is a bulk head light above the porch and a light above the clock.

Discussion took place and it was agreed that Cllr. Dennis contact Adam Smith for advice on the best way forward and also enquire about the Mosquito System.

**1656. To look at Defibrillator Training.**

The Clerk was asked if she has had any enquiries about training, there had been none.

Cllr. Lamb - need to advertise, he attended a very good course held at Bere Ferrers, he felt the trainer would do a course here. Cllr. Lamb to find out availability of trainer, perhaps we could interest the scouts in this. Cllr. Hanson is happy to organise the course.

**1657. Update on new accounting system.**

Cllr. Dennis explained the new system he is putting together which consists of spread sheets. He will paste & copy this year’s accounts into it for the Auditor. This will be a lot easier for both the Clerk and assistant Clerk.

**1658. To receive BARP Quotes.**

Cllr. Pengelly brought two quotes to committee for the circular swing at Sarah Park.

Discussions were held and it was agreed to put the installation of the swing on hold until we have looked into the survey on draining the area.

**1659. To receive a report on the Neighbourhood Plan.**

Cllr. Maycock – the plan went to the Inspector on the 7th March, there has not been any comeback from the Inspector.

 **1660. Financial Regs and Procurement Policy.**

Discussions took place on the Procurement Policy.

Cllr. Boot-Handford thanked Cllr. Leithall for all the work he has put into producing this document.

Cllr. Boot-Handford proposed acceptance of the policy on the understanding that work needs to be done to make sure there are no inconsistencies with Financial Regs or Standing Orders.

Cllr. Boot-Handford, Cllr. Lamb and Cllr. Hanson to look at the document for inconsistencies.

**1661. Correspondence.**

1. Wallgate Ltd. - Renewal of the Service Contract cover for the Wallgate Handwashing Drying

 units

2. IAC Audit & Consultancy Ltd. – Internal Audit Engagement Letter. As we still do not have last

 year’s Audit signed off Clerk to contact Kevin Rose to investigate.

3. West Devon Borough Council- Introducing a new way to present Recycling in West Devon

 From the 16th April, West Devon residents will be able to once again present their

 card for recycling.

 In order to be able to do this we are telling residents they will need to present their

 recycling in a different way in their recycling boxes. To get this message out we

 have included correspondence with every household council tax bill, published PR

 and have a list of planned road shows.

4. West Devon Borough Council- New housing opportunities available. West Devon are asking

 people who are looking for affordable or more suitable accommodation to complete

 a short questionnaire helping them to understand the housing need within the local

 area. The survey is now open until Tuesday 3rd April.

5. West Devon Borough Council- West Devon are holding a series of drop in sessions around the

 Borough for those who would like a little extra help using their online service.

 Locality Officers will be available in various locations on the days and times listed;

 20th March Tesco Tavistock 10.00 – 1.00pm

 24th March Tavistock Farmers Market 10.00 – 1.00pm

6. CCLA – Opportunity for existing clients to switch between the COIF Charities investment fund

 and COIF Ethical investment fund at low cost. The Clerk explained that these are

 shares which at the time of selling the land for the garages had to be taken out, this is

 well over 50 years ago. Cllr. Boot-Handford to investigate their use.

7. Cllr. Dennis declared an interest.

 Bere Alston Regeneration Partnership Ltd. – Asking if the Council will continue to sponsor the

 Standard Carbon Graphite Mat situated in the main entrance of the Parish Hall for a

 further 12 months. Cllr. Wager proposed that we continue to pay for the mat, seconded

 by Cllr. Boot-Handford all were in favour.

**1662. Agenda Items for next meeting.**

1. To review Beregen Agreement.

2. Property Inspection.

3. Report on drainage feasibility study at Sarah Park.

There being no further business the chairman thanked members for attending and declared the meeting closed at 9.37pm

Signed this 27th day of March 2018.

Chairman………………...