BERE FERRERS PARISH COUNCIL

You are hereby summoned to attend the Annual General Meeting of the Bere Ferrers Parish Council, to be held in the Council Chamber Bere Alston at 7.30pm on Tuesday the 1st of May 2018

# The following business is proposed to be transacted:-

# AGENDA

1. To elect a Chairman for the ensuing year, the following are the nominees for Chairman;

* Cllr. H. Boot-Handford

1. To receive the Chairman’s declaration of acceptance of Office.
2. Apologies for Absence.

4. To elect a Vice-Chairman & receive a declaration of acceptance of Office, the following are the

Nominees

* Cllr. M. Page-Bailey

5. To elect the following Committees:-

1. Open Spaces (combination of Recreation & Cemetery)
2. Finance & General Purposes.

(c) Plans

(d) Footpaths & Environment

6. To appoint a delegate to the Port of Plymouth Marine Liaison Committee.

7. To appoint two delegates to the Southern Parish Link Committee.

8. To appoint a delegate to the Devon Association of Local Councils.

9. To appoint a delegate to the Devon Rail Partnership.

10. To appoint the delegate for the Neighbourhood Plan Group.

11. To appoint a delegate to the Bere Ferrers Villagers Group

12. To appoint a delegate to the Tamar Valley AONB.

1. To confirm Mr. Archer as a member of the Sir John Maynard Trust.
2. To appoint a delegate to Youth-2-Youth
3. To appoint a reporter for the Bere Link
4. To appoint three Councillors to carry out the Inspection of the Play Parks & Allotments.

20. To fix and authorise the Chairman’s Allowance.

21. To pass a resolution authorising the signing of any legal documents on behalf of Council.

Dated this 25th day of April 2018 signed Cllr. R. Leithall Chairman of Council.

Present.

Cllr. R. Maycock Vice Chairman of Council

Cllr. H. Boot-Handford Cllr. M. Page-Bailey

Cllr. D.M.A. Chapman Cllr. D. Pengelly

Cllr. P. Crozier Cllr. H. Rogers

Cllr. P. Dennis Cllr. R. G. Reed

Cllr. S. Hanson Cllr. E. K. Wager

Cllr. B. Lamb

**1719. Apologies.**

Apologies were received from Cllr. Leithall due to holidays.

**1720. To elect a Chairman for the ensuing Year; the following are the nominees**.

As the Chairman is absent the Vice Chairman took the Chair.

Cllr. Maycock welcomed all Councillors and explained this meeting is to form the structure of the Council for the next 12 months.

As there is only one nominee, Cllr. Boot-Handford.

Cllr. Page-Bailey proposed that Cllr. Boot-Handford be elected as Chairman for the ensuing year,

seconded by Cllr. Lamb.

SO RESOLVED

**1721. To receive the Chairman’s declaration of acceptance of Office.**

The Chairman duly signed her declaration of office.

**1722. To elect a Vice-Chairman & receive a declaration of acceptance of Office, the following are the**

**Nominees**; Cllr. Page-Bailey

The Chairman read the following nomination; Cllr. Page-Bailey

Cllr. Lamb proposed that Cllr. Page-Bailey be elected as Vice Chairman for the ensuing year,

seconded by Cllr. Maycock.

The Vice Chairman signed his declaration of office.

##### SO RESOLVED

**1723. To elect the following Committees.**

1. Cllr. Hanson proposed that the following members be elected to the Open Spaces Committee, seconded by Cllr. Dennis.

**Open Spaces.**

Cllr. Crozier, Cllr. Dennis, Cllr. Hanson, Cllr. Leithall, Cllr. Pengelly, Cllr. Wager.

###### SO RESOLVED

1. Cllr. Lamb proposed that the following members be elected to the Finance & General Purposes

Committee, seconded by Cllr. Reed

**Finance & General Purposes Committee**

Cllr. Dennis, Cllr. Lamb, Cllr. Leithall, Cllr. Maycock, Cllr. Page-Bailey, Cllr. Pengelly.

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## SO RESOLVED

1. Cllr. Dennis proposed that the following members be elected to the Footpath & Environment Committee seconded by Cllr. Boot-Handford.

**Footpath & Environment Committee**

Cllr. Chapman, Cllr. Dennis, Cllr. Hanson, Cllr. Reed Cllr. Rogers, plus 2 co-opted members.

SO RESOLVED

Cllr. Boot-Handford proposed that the following members be elected to the Plans Committee,

seconded by Cllr. Dennis.

**Plans.**

Cllr. Crozier, Cllr. Lamb, Cllr. Maycock, Cllr. Page-Bailey, Cllr. Reed, Cllr. Wager.

## SO RESOLVED

**1724. To Appoint a Delegate to the Port of Plymouth Marine Liaison Group.**

Cllr. Boot-Handford proposed, seconded by Cllr. Dennis, that Cllr. Reed be appointed as delegate to the Port of Plymouth Marine Liaison Group.

SO RESOLVED

**1725. To Appoint a Delegate to the Southern Parish Link Committee.**

Cllr. Lamb proposed, seconded by Cllr. Reed that Cllr. Boot-Handford and Cllr. Page-Bailey

be appointed delegates to the Southern Parish Link Committee.

## SO RESOLVED

**1726. To Appoint a Delegate to the Devon Association of Local Councils**

Cllr. Boot-Handford proposed, seconded by Cllr. Page-Bailey that Cllr. Dennis and Cllr. Hanson be

appointed delegates to the Devon Association of Local Councils.

SO RESOLVED

**1727. To Appoint a Delegate to the Devon & Cornwall Rail Partnership.**

Cllr. Boot-Handford proposed, seconded by Cllr. Dennis that Cllr. Lamb be appointed delegate to the

Devon Rail Partnership.

## SO RESOLVED

**1728. To Appoint a Delegate to the Bere Peninsula Neighbourhood Plan Group.**

Cllr. Lamb proposed, seconded by Cllr. Reed that Cllr. Maycock be appointed delegate to the

Bere Peninsula Neighbourhood Plan Group.

SO RESOLVED

**1729. To Appoint a Delegate to the Bere Ferrers Villagers Group.**

Cllr. Boot-Handford proposed, seconded by Cllr. Hanson that Cllr. Chapman and Cllr. Lamb be appointed

Delegates to the Bere Ferrers Villagers Group.

## SO RESOLVED

**1730. To Appoint a Delegate to the Tamar Valley AONB.**

Cllr. Dennis proposed, seconded by Cllr. Page-Bailey that Cllr. Crozier be appointed delegate to the Tamar

Valley AONB.

SO RESOLVED

**1731. To confirm Mr. Archer as a member of the Sir John Maynard Trust**

Cllr. Boot-Handford proposed, seconded by Cllr. Wager that Mr. Archer is confirmed as the Council

representative on the Sir John Maynard Trust.

SO RESOLVED

**1732. To appoint a Delegate to the Youth 2 Youth**

Cllr. Maycock proposed seconded by Cllr. Pengelly that Cllr. Dennis be appointed delegate to Youth 2

Youth.

SO RESOLVED

**1733. To appoint Councillors to carry out the inspections of the Play Parks and Allotments.**

Cllr. Boot-Handford proposed, seconded by Cllr. Dennis that Cllr. Hanson undertakes the inspection of

the play parks at Bere Alston; Cllr. Maycock undertakes the inspection of the allotments at Bere Alston

and Cllr. Crozier undertakes the inspection of the Bere Ferrers play park and Cllr. Page-Bailey undertakes

the inspection of the allotments at Bere Ferrers.

SO RESOLVED.

**1734. To appoint a reporter for Bere Link**

Cllr. Reed proposed, seconded by Cllr. Lamb that Cllr. Rogers be appointed as the reporter for the Bere Link.

SO RESOLVED

**1735. To appoint a Road and Snow Warden co-ordinator.**

Cllr. Lamb proposed, seconded by Cllr. Reed that Cllr. Maycock be appointed Road and Snow Warden Co-ordinator.

**1736. To appoint the post of Webmaster.**

Cllr. Boot-Handford proposed, seconded by Cllr. Pengelly that Cllr. Dennis is the Webmaster.

**1737. To Fix and Authorise the Chairman’s Allowance.**

Cllr. Page-Bailey proposed the Chairman’s Allowance be set at £340 for 2018/2019, seconded by Cllr.

Wager.

SO RESOLVED

**1738. To Pass a Resolution Authorising the Signing of any Legal Documents.**

Cllr. Dennis proposed, seconded by Cllr. Hanson that legal documents be signed on behalf of Council by

the Chairman of Council, Vice Chairman of Council or the Chairman of Finance and General Purposes.

## SO RESOLVED

There being no further business the Chairman thanked members for attending, and declared the meeting closed at 8.15pm.

Signed this 29th day of May 2018

Chairman..............................................