18th October 2017

# Finance & General Purposes

Dear Sir / Madam

You are hereby summoned to attend a meeting of the Finance & General Purposes Committee, to be held in the Council Chamber, Bere Alston on Tuesday the 24th of October at 7.30pm

Yours faithfully

*P. M. Taylor (Mrs)*

P.M.Taylor (Mrs)

Clerk to the Council

## A G E N D A

1. Apologies

2. Declaration of Interest. Members are invited to declare any personal or pecuniary interests, including the

nature and extent of such interests they may have in any items to be considered at this meeting. If

Councillors have any questions relating to predetermination, bias or interests in items on this agenda,

then please contact the Clerk in advance of the meeting.

3. Notification of items for information at the discretion of the Chairman. No decisions can be made on

these items.

4. Minutes of the meeting held on the 19th September and taken as read, to deal with matters arising.

5. Accounts for Payment

6. Financial Statements

7. To accept reconciled bank statement.

8. Salary Review.

9. Office Stationary (Logo) and revamped letter heading

10. Property Inspection

11. Update of new accounting system

12. To nominate a Councillor to take the vacant place on F. & G.P.

13. Defibrillator monthly report and 3 Monthly Inspection report.

14. Correspondence

15. Agenda items for next meeting.

16. Questions from any members of the public present at the discretion of the Chairman.

MEMBERS OF THE PUBLIC ARE WELCOME TO SIT IN ON ANY COUNCIL MEETING.