**Bere Ferrers Parish Council**

At a meeting of the Bere Ferrers Parish Council held in Council Chambers, Bere Alston on Tuesday 29th May 2018.

Present

 Cllr. H. Boot-Handford Chairman of Council

 Cllr. D.M.A. Chapman Cllr. M. Page-Bailey

 Cllr. S. Hanson Cllr. D. Pengelly

 Cllr. B. Lamb Cllr. H. Rogers

 Cllr. R. Leithall Cllr. G.R. Reed

 Cllr. R. Maycock Cllr. E. K. Wager

1766. **Apologies.**

Apologies were received from Cllr. Dennis due to work commitments, Cllr. Crozier due to a prior engagement.

1767. **Chairman’s Report.**

Cllr. Boot-Handford said that she had a hard act to follow after three years of Cllr. Leithall’s chairmanship, but, with the support of Cllr. Page-Bailey as Vice-Chair and the team of Councillors around the table, she was prepared to give it her best shot.

Cllr Boot-Handford presented Cllr & Mrs Leithall with wine and flowers as requested by Council to say Thank you.

Having assured Cllr. Page-Bailey that his job was very light and he’d have hardly any civic duties to perform, he very ably stood in for the Chair by opening the Carnival Fun Day where he even allowed himself to be the target for wet sponge throwing!! Cllr. Boot-Handford was able to represent Council during Carnival Day however.

Cllr. Boot-Handford spoke briefly at West Devon’s planning meeting to reinforce the Council’s opposition to the proposed development at Drake’s Park, but as the concerns raised were not material planning issues, the plans were passed.

Cllr. Boot-Handford warned Council that there was likely to be a deal of admin and research work coming up during the year, as Council comes to terms with the 21st Century and endeavours to keep abreast of changing technology and legislation. She hoped that every member of Council would feel able to serve, if requested, on sub-committees.

1768. **Dress code. The Chairman of Council proposes that the dress code for Gentlemen be smart**

 **casual but a tie is not necessary.**

This was proposed by Cllr. Boot-Handford and seconded by Cllr. Rogers.

Cllr. Lamb pointed out that an amendment should be signed by two Councillors and presented to the Clerk seven days prior to the meeting. The proposal is discrimination and goes against Standing Order 9a.

Cllr. Boot-Handford felt this was an informal proposal and as Cllr. Lamb wishes this to be done by the book we will refer to the next Full Council.

1769. **Notification of items for information at the discretion of the Chairman. No action can be taken**

 **on these items.**

1. Cllr. Lamb – Congratulations to Cllr. Hanson on two very successful defibrillator training sessions. Cllr.

 Hanson was going to bring this up later but thanks must also go to Cllr. Lamb.

2. The Clerk- Informed Council that the workman had picked up a small packet of drugs in the hall play

 park. The police have been informed.

3. Cllr. Pengelly – Cllr. Boot-Handford proposed committee go into part two and invoke standing order 3p,

 seconded by Cllr. Leithall. Cllr. Page-Bailey stated a vote should be taken to confirm all

 Councillors wish to take this item in part two, all present agreed.

 Discussions took place.

 Cllr. Boot-Handford proposed committee come out of part two standing order 3p.

 Cllr. Boot-Handford proposed that Cllr. Leithall undertake Mr. Hayler and Ms. Malham’s

 Annual Review, seconded by Cllr. Lamb. Refer discussed matter to F&GP next Tuesday.

1770. **To approve the minutes of Full Council held on 24th April as a true record and taken as**

 **read.**

Cllr. Boot-Handford proposed approval of the minutes, seconded by Cllr. Hanson.

Matters Arising

Minute 1701 – Cllr. Hanson stated the defibrillator training was well supported with 14 on the first week and

 18 on the second week, congratulations should also go to Justin Sharples.

Minute 1702 – Cllr. Lamb reference the Syrian Refugee Party, GWR are supplying 70 railway tickets for

 them to be able to travel out by train.

Minute 1701(3) – Cllr. Reed the RYA day was a great success with a total of 130 people attending the

 course.

Minute 1703 – Footpaths and Environment – Cllr. Boot-Handford has been asked when we can have another

meeting as a decision needs to be made on the price of the new Footpath Guides. It was agreed the decision could be made under this minute.

The Clerk was asked the price of the last guides, they were £2.00, discussions took place, and Cllr. Hanson proposed the new guide price is £2.50 each, seconded by Cllr. Rogers.

Minute 1708 – Cllr. Lamb as the result of a meeting with the compliance officer over the garage at the Bere

Alston Station, instead of being allowed 165 cars on site it is being reduced to 32. The

compliance officer will also ask for the site to be tidied up.

 Cllr. Hanson reported two children crossing the line at the station; the train driver and the guard had words with them. After the train had left Cllr. Hanson noticed there was a parent there with the children. Perhaps a letter should go to the school asking them to reinforce the danger in crossing the lines.

Cllr. Lamb stated that the driver is duty bound to report this to the British Transport Police in Plymouth.

Cllr. Wager – regarding railways we seem to get complaints about Bere Alston, whereas the offside of the line at Bere Ferrers is a disgrace with overgrown bushes which is an issue and a shambles.

Cllr. Lamb stated this is a nature reserve. Refer to Footpaths & Environment.

**SO RESOLVED**

1771. **To approve and adopt the minutes of the Plans meeting held on the 1st May and taken as read,**

 **to deal with matters arising.**

Cllr. Reed proposed approval of the minutes, seconded by Cllr. Wager.

Matters Arising

Minute 1714 – Cllr. Reed stated this legislation comes into force on 1st June.

Cllr. Lamb stated the government has not as yet issued guidelines.

Cllr. Reed proposed adoption of the minutes, seconded by Cllr. Wager.

**SO RESOLVED**

1772. **To approve the minutes of the Annual General Meeting held on 1st May and taken as read.**

Cllr. Boot-Handford proposed approval of the minutes, seconded by Cllr. Maycock.

 **SO RESOLVED**

1773. **To approve the minutes of the Special Full Council meeting held on the 1st May as a true record**

 **and taken as read.**

Cllr. Boot-Handford proposed approval of the minutes, seconded by Cllr. Pengelly.

**SO RESOLVED**

1774. **To approve and adopt the minutes of Open Spaces held on the 15th May and taken as read, to**

 **deal with matters arising.**

Cllr. Wager proposed approval of the minutes, seconded by Cllr. Hanson.

Matters Arising

Minute 1740 – Cllr. Pengelly has had a complaint about the steep slope from the car park to the social club

 store room. Refer to next Open Spaces (this needs to come to F&GP eventually).

Minute 1743 – Rhino – Cllr. Pengelly has seen an advert by Rhino for a free bench with orders over £5000,

 he inquired and has been able to get one.

Minute 1752(2) – The Chairman has spoken to the Post Office about the sale of water bombs.

Minute 1752(3) – The Chairman is unable to attend the Syrian Refugee Party but the Vice Chairman will

 attend in her place.

Cllr. Wager proposed adoption of the minutes, seconded by Cllr. Hanson.

**SO RESOLVED**

1775. **To approve and adopt the minutes of the Finance & General Purposes held on Tuesday 22nd**

 **May and taken as read, to deal with matters arising.**

Cllr. Page-Bailey proposed approval of the minutes, seconded by Cllr. Lamb.

Matters Arising

Minute 1753(2) – Cllr. Pengelly stated that Mrs. Poulton did not refuse to clean Bere Ferrers toilets after

watersports, only if they were in the same state as last year, minute to be amended to read as above.

Minute 1753(1) – To be amended to remove from we believe and ‘insert’ as chemical toilet spillage had

 gone everywhere.

Minute 1759 – Neighbourhood Plan – Cllr. Maycock reported that as of Friday the Examiner had come back

with very few amendments and suggestions on the plan. She congratulated the group on a very professional plan presentation. With the minor changes she will be able to sign them off, and then they go to West Devon for final approval then to a referendum.

Minute 1753 – Cllr. Lamb and Cllr. Musgrave will be writing a joint letter to the Police and the Community

 Safety Officer, with regards the problems of noise and disturbance outside the Youth hut.

Cllr. Page-Bailey proposed adoption of the minutes, seconded by Cllr. Maycock.

**SO RESOLVED**

1776. **To adopt the amendments to the Financial Regulations.**

Cllr. Boot-Handford explained that adopting Finance and General Purposes minutes this also adopts the Financial Regulations.

Cllr. Lamb stated that appendices for Committees were not attached to the Financial Regulations.

1777. **Internal Audit.**

Cllr. Lamb and Cllr. Hanson did the audit, which concentrated on Petty Cash. 2017/18 reconciled. It was suggested that both Petty Cash and Postage be put together and a running total be kept so as when audited everyone can reconcile the figures.

1778. **Information on the General Data Protection Regulations.**

The Clerk stated this comes into effect on 25th May. The government has agreed that Parish Councils and Town Councils will not need to employ a GDPR Officer.

1779. **Report by Cllr. Lamb on West Devon Borough Council.**

Cllr. Lamb – West Devon have dealt with Bere Alston Railyard scrap cars.

Reporting on Crowndale Tip. Devon County Council are looking at options to improve the site.

Cllr. Rev. Mike Davis is the new Mayor from Okehampton.

1780. **Correspondence.**

1) Diana Mitchell – letter in response to the monthly park inspection.

The Spring on the gate to the playground was disabled some years ago for safety reasons. The Council has been aware of this for all that time. ROSPA always bring it up in their report!

We are well aware of the rotting fence round the playground and are in discussion with our expert about this.

I have asked Tricia Kent who organises the tennis group to look into replacing the broken lock on the compost toilet door and she will arrange to replace it.

We will arrange to root up the ragwort when we have a volunteer available.

There being no further business the Chairman thanked members and members of the public for attending and declared the meeting closed at 8.40pm

Signed this 26th June 2018.

Chairman………………………………..