

BERE FERRERS PARISH COUNCIL

At a meeting of the Finance and General Purposes meeting held in the Council Chambers on Tuesday 17th May 2022.

Present:

Cllr. R. Leithall	Chairman
Cllr. P. Crozier	Chairman of Council
Cllr. P. Dennis	Cllr. R. Maycock
Cllr. D. Pengelly	

In Attendance: Cllr. S. Russell.

515. Apologies

Apologies were received from Cllr. Lamb. The Council accepted his apology.

516. Declaration of Interest

No interests were declared.

517. Notification of items for information at the discretion of the Chair. No action can be taken on these items.

1. Cllr. Pengelly updated the Committee on the act of vandalism, by way of arson, on the Ship play equipment at the Down playpark. Part of the flooring was burnt away. The equipment has been cordoned off put a notice put on stating it is not to be used. The Council's Workman will replace the burnt decking. The Clerk confirmed that it had been reported to the Police and that she will also inform the local Police Community Support Officer. Discussions took place on how to tackle the increasing issues of vandalism. The Council to hold an Emergency Council on Tuesday 31st May, to discuss further.
2. Cllr. Dennis brought up the suggestion that the Council pay for a website MOT service, at a cost of £75. It would be conducted by Create, the website builder used by the Council and the service will ensure the Council's website is all to date and comply with the current GDR policy. After discussions, it was requested this item be added to the next meeting's agenda. The Council's domain name will also expire in July, to renew will cost £84.84. Cllr. Leithall's recommendation was that these two payments be made from the Council's account, seconded by Cllr. Crozier. The Clerk to look into organising a direct debit for the domain name renewal.

518. Matters arising from the meeting held on 19th April 2022

Matters Arising

Minute 474 (422) With regards to obtaining a direct card from NatWest, another business mandate will need to be completed by Cllr. Lamb.

The Council are waiting on the delivery of the stands. The Clerk to investigate.

The electric car charging point being installed at Pilgrim Drive, is dual.

Minute 474 (431) The Clerk to request that BT remove the old GPO box and cables be removed from the entrance of the dog field.

Minute 478 The Clerk to organise the hard drive on the old computer be removed and then be disposed.

Minute 480 No further vandalism in the toilets have been reported.

519. To accept the May 2022 accounts for payment

Cllr. Leithall proposed accepting all payments, seconded by Cllr. Crozier.

520. To accept the F & G.P Detailed Receipt and Payment Report ending 30th April 2022

Cllr. Crozier proposed acceptance of the report, seconded by Cllr. Pengelly.

522. To accept the reconciled bank statement and petty cash ending 30th April 2022

Cllr. Leithall proposed acceptance of the reconciled bank statement, seconded by Cllr. Maycock.

523. Review of the Council's rolling programme

The Committee reviewed the Council's annual rolling programme.

After discussions, the Clerk to update the list and circulate to all Councillors. The Clerk, going forward, to ensure any items/documents required reviewing, be added to the agenda.

524. Update on the Parish Hall & Council Fire Alarm

Discussions took place regarding the replacement fire alarm panel. It is the recommendation of this Committee, that the Council not renew the contract with Chubb and enter into an agreement with Universal Fire & Security. The Contract will continue to be in the Council's name and 80% charged back to Beregen, as per the agreement.

On the request of Beregen, Mr. Eddie Ember has conducted a fire risk assessment of the Council Offices and Parish Hall and all his recommendations will be covered by Universal Fire & Security contract.

525. Insurance Review

The Clerk informed the Committee that after obtaining quotes from three insurance companies, the most competitive quote was from the Council's current provider, Zurich insurance. Cllr. Leithall recommended the Council renew their insurance with Zurich on a 3-year contract, seconded by Cllr. Crozier.

526. Annual Inspections of bus shelters

Discussions took place on the requirements for the inspections of the bus shelters. It was noted that currently the Council do not raise a precept for the maintenance of the bus shelter and this will be reviewed, when the Council come to budget for 2023-24 financial year.

Cllrs. Crozier and Shaw are to inspect the bus shelters and inform the Committee of any issues.

527. Agenda items for the next meeting

1. Renewal of Council's domain name and approve payment for the Council's website MOT service.
2. Review of Equal Opportunities Policy.
3. Review of the Lone Worker Policy.
4. Review of the Donation Policy.
5. Report on the Bus Shelters inspections.

528. Questions from the public, at the discretion of the Chair

No members of the public were present at the meeting.

There being no further business, the Chairman thanked members for attending the meeting and declared the meeting closed at 9.02 pm.

Signed by the Chairman

Dated 31st May 2021