

BERE FERRERS PARISH COUNCIL

At a meeting of the Finance and General Purposes Committee meeting held in the Council Chambers on Tuesday 18th April 2023.

Present:

Cllr. R. Leithall Chair of the Committee
Cllr. P. Crozier Chair of the Council
Cllr. B. Lamb Cllr. R. Maycock
Cllr. D. Pengelly

617. Apologies

Cllr. Dennis sent his apology. The Council accepted his apology.

618. Declaration of Interest

There were no declaration of interests made.

619. Notification of items for information at the discretion of the Chair. No action can be taken on these items.

Cllr. Pengelly gave an update on the scheduling of jobs required around the Parish and the associated costs. Work is to Commence approx. w/c 15 May 2023. With regards to installing the motorcycles stands in the Parish Hall carpark, it is not sure where the utility pipes/cables are located underground. Cllr. Lamb to look for the utilities plans in the Council Office.

620. Matters arising from the meeting held on the 21st March 2023

The minutes were adopted and approved at a Council meeting held on Tuesday 28th March 2023.

Matters Arising

Minute 548 The Clerk gave an update on the Council's application of the Down recreational field and the Parish Hall with the Land Registry. After discussions, the Clerk was asked to speak to the Land Registry to clarify what information they required in order the applications can be completed.

Minute 549 (488) Having spoken to the company who installed the coin machine in the Pavilion, the Clerk now has the information to reset the machine. After discussions, Cllr. Maycock proposed the Workman read the electric meter after every time the Pavilion is use. Seconded by Cllr. Leithall.

Minute 549 (498) The Pest Control Management plan at the Bere Alston allotments is in progress and working well.

Minute 550 The sand bags purchased from Tinhay have been returned and a refund given. Sand bags have now been delivered by West Devon Borough Council.

Minute 554 The Clerk is waiting for confirmation of a start date to install the external lighting around the Parish Hall.

Minute 556 The agreement has been updated and the Clerk to send to the Trustees of Beregen for review and signing.

Minute 557 A formal request to West Devon Borough Council to turn piece of land in Pilgrim Drive into additional parking has not been done. Cllr. Crozier to forward the name of the person to contact to the Clerk for her to action.

Minute 559 Further costs requiring approval for jobs required around the Parish, will be added to next week's Full Council agenda.

Minute 562 Cllr. Lamb gave an update that he can still log into the Council's Charity Commission account and can therefore update the contact details and Trustees. Cllr Lamb therefore proposed with regards to the Council's registration with the Charity Commission No 33762 for Charity – Playground or Pleasure Ground, it is proposed that:

1. Our Official Contact with the Commission should be the Parish Clerk, Mrs. Caroline Metcalf.
2. That the trustees will be: Cllr. Brian Lamb, Cllr. Richard Leithall and Cllr. Peter Crozier.

These changes to take effect immediately.

Motion seconded by Cllr. Maycock.

The Clerk to contact the Senior and Junior Footballs to schedule another meeting. To be discussed suggestions they have for the new Pavilion.

Minute 564 Cllr. Lamb has spoken to Cllr. Jory, Leader of the West Devon Borough Council regarding scheduling a Southern Links Committee. A provisionally date has been scheduled for Wednesday 24th May 2023 at Kilworthy Park, Tavistock and once confirmed, Cllr. Lamb will email all Parish Councils to send a representative to attend the meeting.

Minute 565 The waste dumped by the garages by the Parish Hall, has been removed.

621. To accept the April 2023 accounts for payment

Cllr. Leithall proposed payment of the accounts, seconded by Cllr. Pengelly.

622. To accept the F & G.P Detailed Receipt and Payment Report ending 31st March 2023

Cllr. Leithall proposed acceptance of the report, seconded by Cllr. Lamb.

623. To accept the reconciled bank statement ending 31st March 2023

Cllr. Leithall proposed acceptance of the reconciled bank statement, seconded by Cllr. Lamb.

624. Review Asset Register for 2022-23

Discussions took place on the Asset Register. The Clerk was asked to obtain further clarification on what is required and also to update parts of register as discussed.

625. Discuss introducing charges for use of the Down recreational field and the Pavilion.

It was discussed that charges for use of the football pitch and the Pavilion are already in place and were approved at a meeting held on 17th October 2017, this includes a charge of £13 for occasional hire of the Football pitch.

After discussions, Cllr. Lamb proposed that organisations using the football pitch be charged the current occasional hire rate of £13 per session. Seconded by Cllr. Leithall.

The Pizza van are to trade in the Bere Alston recreational field car park on Sunday 23rd April 2023. The Committee agreed that they should be asked to park nearer the playground end and no charge should be made to the Pizza van during the three trial months. Letters have also been delivered to local houses.

Review of the charges will be added to the next Open Spaces agenda.

626. Approve Neighbourhood Plans funds being transferred to a Council EMR for future spend by the Neighbourhood Plan project only

There is approx. £480 in the Neighbourhood Plan project bank account, which is currently incurring monthly admin charges. Cllr. Maycock proposed the funds be transferred to the Council and put in an earmarked reserve for future spend by the Neighbourhood Plan only, seconded by Cllr. Lamb. Sadly Cllr. Maycock informed the Committee that the Treasurer of the Group had recently passed away and will investigate on how he can access the money in order it could be transferred.

627. Correspondence

There was no correspondence.

628. Agenda items for the next meeting

1. Review of Staff mileage
2. Asset Register for 2022-23
3. Draft 2022-23 AGAR form.

629. Questions from the public, at the discretion of the Chair

There was no members of the public present at the meeting.

There being no further business, the Chairman thanked members for attending the meeting and declared the meeting closed at 9.17 pm.

Signed by the Chair

Dated 25th April 2023